



Blindside Pre-Install Meeting Checklist

Project Name: _____ **Date:** _____

Project Location: _____ **Applicator:** _____

This checklist is provided to support the discussions necessary to ensure that the CCW preapplied waterproofing system is installed correctly, properly coordinated with relevant trades and protected from adjacent work. The General Contractor should take meeting minutes that includes attendance list & any action items, and then distribute accordingly.

| Point Person List | Company Name | Contact Name | Contact Phone |
|----------------------|--------------|--------------|---------------|
| General Contractor: | | | |
| Owner's Rep: | | | |
| Architect: | | | |
| Consultant: | | | |
| CCW Applicator: | | | |
| CCW Rep: | | | |
| Inspection Services: | | | |
| Foundation Sub: | | | |
| Concrete Sub: | | | |
| Steel Rebar Sub: | | | |
| Mechanical Sub: | | | |
| Electrical Sub: | | | |
| Plumbing Sub: | | | |
| Other (Describe): | | | |
| Other (Describe): | | | |

Provide total quantity for each system being used on project.

| CCW System | Total Ft ² | CCW System | Total Ft ² |
|------------|-----------------------|----------------------|-----------------------|
| MiraPLY-H | | Barricoat | |
| MiraPLY-V | | CCW-500 | |
| MiraCLAY | | MiraDRAIN | |
| MiraDRI | | CCW Protection Board | |
| MiraSEAL | | Other: | |

| | |
|------------------------------------|--|
| CCW Warranty (Type & Term): | |
|------------------------------------|--|

General Contractor

| | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Project Timing/Schedule | |
| <input type="checkbox"/> | Sequencing & Coordination with Trades | |
| <input type="checkbox"/> | First Point Verification | |
| <input type="checkbox"/> | Protection of Waterproofing (e.g. high traffic areas) | |

Site Construction

| | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Subbase (mud slab or compacted fill) | |
| <input type="checkbox"/> | Dewatering | |
| <input type="checkbox"/> | Crane Pad (other "Block-outs") | |
| <input type="checkbox"/> | Slab Anchor (Sleeved) | |
| <input type="checkbox"/> | Shoring System/Soil Retention | |
| <input type="checkbox"/> | Soil Retention Anchors (i.e. tie-backs) | |
| <input type="checkbox"/> | Rakers/Whalers (Detail & Removal) | |
| <input type="checkbox"/> | Other (Describe): | |

Steel Reinforcement

| | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Design – Slab & Wall (thickness and spacing) | |
| <input type="checkbox"/> | Support type – Slab & Wall (chairs, dobies, etc.) | |
| <input type="checkbox"/> | Anchoring (how & where) | |
| <input type="checkbox"/> | Other (Describe): | |

Utilities (MEP)

| | | |
|--------------------------|--|--|
| <input type="checkbox"/> | Type, Locations & Spacing | |
| <input type="checkbox"/> | Support and Anchoring | |
| <input type="checkbox"/> | Grounded Electrical System (non-braided) | |
| <input type="checkbox"/> | Other (Describe): | |

Formwork

| | | |
|--------------------------|--|--|
| <input type="checkbox"/> | Headers, Bulkheads, Pour-Stops (how and where) | |
| <input type="checkbox"/> | Single-Sided Form (how and where) | |
| <input type="checkbox"/> | Form Stripping (for post-applied tie-in) | |
| <input type="checkbox"/> | Other (Describe): | |

Concrete Placement

| | | |
|--------------------------|--|--|
| <input type="checkbox"/> | Sequencing and Locations | |
| <input type="checkbox"/> | Protection from Oversplash | |
| <input type="checkbox"/> | Compaction/Consolidation (Type & Method) | |
| <input type="checkbox"/> | MiraSTOP (where & who) | |
| <input type="checkbox"/> | Other (Describe): | |

Shotcrete Placement

| | | |
|--------------------------|--|--|
| <input type="checkbox"/> | Sequencing and Locations | |
| <input type="checkbox"/> | Protection from Overspray | |
| <input type="checkbox"/> | Pre-Construction Mockup (ACI Core Grading) | |
| <input type="checkbox"/> | ACI Nozzleman Certification | |
| <input type="checkbox"/> | MiraSTOP (where & who) | |
| <input type="checkbox"/> | Other (Describe): | |

Owner's Rep/Consultant

| | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Quality Assurance (Hold-Points) | |
| <input type="checkbox"/> | Documentation/Photos (Inspection Reports) | |
| <input type="checkbox"/> | Inspection Report Distribution | |
| <input type="checkbox"/> | Repair Procedures | |
| <input type="checkbox"/> | Other (Describe): | |

